

RADFORD PARENT TEACHER ORGANIZATION (RPTO)

Minutes

August 19, 2009 @ 3:46 P.M.

The Radford Parent Teacher Organization (RPTO) held its meeting Wednesday, August 19, 2009 in the Dining room of Radford School. This was the first meeting for the 2009-2010 school year.

All parents in attendance will have free dress granted for his/her child and is scheduled for the last Friday in September.

Call to Order:

The meeting was called to order by Mrs. Viesca, President of the RPTO at 3:46 p.m. She welcomed everyone to the meeting.

Approval of Minutes:

The minutes from the meeting held on May 13, 2009 were distributed to all in attendance for review and approval. Mrs. Romo motioned and Mrs. Ierardi second the motion for approval. The motion and minutes were approved.

Description of RPTO Duties:

Mrs. Viesca explained briefly how RPTO supports Radford School's educational enrichment through volunteerism.

Mrs. Viesca asked for volunteers to assist in various events held through out the school year. Mrs. Viesca presented what each event entailed. The following are the events presented and level of assistance needed:

- Grandparents Day Luncheon, scheduled for September 11, 2009. Assistance with decoration of tables.
- Family Night, scheduled for September 24, 2009. Mrs. Viesca encouraged parents to RSVP early so as to allow time to plan accordingly. Volunteers needed for set up of tables.
- Teacher Appreciation, luncheon scheduled in May and assistance with purchase of gift cards for teacher's birthdays.
- Fall Festival, scheduled in October and volunteers will be needed for each class to set up and attend their booths.
- Book Fair. Two are scheduled. One in the Fall and one in the Spring for three days each. Assistance will be needed with set up, sale of books and break down the last day.
- Operetta, scheduled for December 11, 2009. Assistance will be needed with donations and sale of baked goods.
- Assistance will be needed with set up of holiday decorations.
- Science Fair, scheduled January 22, 2010. Assistance will be needed with science project scores and placement tallies.
- Assistance will be needed with bulletin board updates and announcements.
- Recycling Programs, which run continuously throughout the school year. These programs bring additional funds to Radford School. Assist in collecting items to support the programs. They include Price's Milk Caps; Nestle Water Wrappers; Cereal Box Tops for Education and Capri Sun Wrappers.
- Community Service, RPTO has previously assisted with raising donations for Orphanage in Ciudad Juarez and the Lee Moore organization in El Paso. Assistance will be needed for continued support of organizations which are in need both in Juarez and El Paso.
- Can Foods for the Needy. Assistance will be needed in the collection and delivery of the canned goods.

Changes of RPTO Officers:

Mrs. Viesca has accepted to remain as RPTO President.

Vice President Change: Mrs. Murguia who was RPTO Vice President has accepted a position on the Radford School Board and can no longer serve as RPTO Vice President. Mrs. Farokhnia has accepted the position of RPTO Vice President.

Mrs. Castloo has accepted to remain as RPTO Treasurer.

Secretary Change: Mrs. Sanchez who was RPTO Secretary is no longer a Radford parent and as a result the position would be vacant during the school year. Mrs. Campbell has accepted the position of RPTO Secretary. The changes were presented to the floor and a motion was carried and approved for immediate implementation.

Old Business:

Free dress for May's RPTO meeting will be on August 28, 2009 (last Friday of the Month.)

Teachers will be notified on Thursday with the list of students who have been granted free dress.

The Teacher Appreciation Luncheon, held May 21, 2009 at the Lancers Club-West, was a success.

The RPTO 2008-2009 purchased gifts, which were new Computers and the C-Scope program.

New Business:

Volunteers are needed for Grandparents Day Luncheon September 11, 2009. Volunteers are asked to be present September 10th, at 3:00 p.m. to assist with the setup of decorations on tables.

Western Day is September 18, 2009.

Volunteers are needed for the events RPTO supports. Mrs. Viesca stated that if anyone was interested in volunteering, the following Committee for School Year 2009-2010 and the committee heads can provide additional information for the following events:

- Family Night- Need Committee Head
- Teacher Appreciation- Mrs. Liferman & Mrs. Cortez
- Fall Festival- RPTO Officers
- Book Fair- Mrs. Amoruso
- Operetta Bake Sale- Need Committee Head
- Holiday Decorations- Need Committee Head
- Science Fair-Mrs. Ayala
- Bulletin Boards- Need Committee Head
- Recycling Programs- Mrs. Diaz-Dulanto
- Community Service- Need Committee Head

Mrs. Castloo presented the Calendar and information from Cereal Box Tops for Education program. She urged attendees to please collect and submit Cereal Box Tops; Price's Milk Caps; and Label Wraps from water and Capri Sun. These bring additional funds to Radford School.

Mrs. Solis could inform us about the donations from Target and Albertsons.

Mrs. Castloo also stated that the Albertson's Credit Program was working very well as it was sending checks directly to Radford. Fund totals from this program will be provided at the next meeting by Mrs. Solis. Albertson's cards were available for those who did not have one.

Mrs. Viesca asked for volunteers who could bring snacks to meetings.

Executive Director's Report:

Mr. Doran welcomed and thanked parents for being present. He also thanked parents for dropping kids off at school on time. He stated that the students were excited and so was he because there will be some positive yet active educational changes that he and the teachers are working on and include preparation requirements under C-Scope program. As a result, it will be necessary to release students at 12:30 p.m. every last Friday of the month. Mr. Doran explained that per Region 19 resources, some public schools are already adopting it. Some of the school districts that have started to implement this are Ysleta ISD, Clint ISD and Canutillo ISD. Radford is the first private school preparing and taking all necessary steps to prepare teachers under this program. Parent's questions regarding C-Scope were answered and if anyone needs more information about it they can address them to the school administration.

Mr. Doran stated that there are the possibilities of having a Swim Team at Radford; however the plan will be taken to the Board.

Also, there is a Development Ready Class which is for students who are 3 years old. Enrollment is open, however if 7 more students enroll, there will be a full class.

Treasurer's Report:

The current balance is \$9,583.87. There was handout attached that showed the expenditures for May-July, 2009. Mrs. Castloo found an error on the report, there was \$46.60 deposited for Box Tops not Milk Caps. Mrs. Castloo noted the expenditures for end the year teacher and teacher appreciation activities. Mrs. Murguia motioned to approve the Treasure's Report and was second by Mrs. Ayala, the motion and Treasurer's Report were approved.

Class Updates:

Mrs. Ramirez expressed how she had found the C-Scope program very helpful. Mrs. Wilson stated that she was finding the C-Scope program very helpful for social studies composite preparation. Mrs. Gilbert reiterated what some of the areas being presented in the C-Scope program such as Environmental Science; Social Studies and other areas were helping teachers with curriculum preparations.

Mrs. Hicks is ready for sales of basil and tomatoes. She stated that the garden is not organically certified and she will continue to work on that.

Mrs. Viesca reminded all in attendance that uniform recycling was still going on and the uniforms were available for those who needed some.

Adjournment:

The meeting was adjourned at 4:28 p.m. and the next meeting is scheduled for September 16, 2009 at 3:45 p.m. in the Radford Dining Room.